

**No. 1/423/2017/2-DTSM
GOVERNMENT OF MANIPUR
DIRECTORATE OF TOURISM**

NOTICE

Imphal, the 13th September, 2017

A. AMENDMENT TO THE NIT No. 1/423/2017-DTSM DATED 06.09.2017 FOR TENDER DOCUMENT REGARDING MANIPUR SANGAI FESTIVAL 2017

Subsequent to the Pre bid conference held on 12.09.2017 at Directorate of Tourism the following amendment is hereby notified to all prospective bidders:

1. **Tender Specification No. B5:** Production, marketing & management of Tickets for entry of visitors for Manipur Sangai Festival 2017

Clarification: Vehicle parking management is hereby removed from the scope of work.

2. **Technical Bid Format:** All documents as indicated in Appendix III (A) (**copy enclosed**) shall be enclosed when submitting the documents. Therefore, technical bid format shall consist of dully filed format of Appendix III (Already notified in NIT No. **1/423/2017-DTSM** dated **06.09.2017**) and Appendix III (A)

3. Technical bid will only be qualifying in nature. Bidder who scores more than 70 points in the technical shall be treated as qualified and can considered for opening financial bid. Evaluation of technical bid will be done as below:

Sl. No.	Parameter	Maximum
1	Past Experience	20
2	Quality of past Work	20
3	Similar Assignments/ projects executed by the agency for the Ministry of Tourism (GOI)/ other State Tourism Department/ Board, etc	15
4	Total Tourism Experience in Manipur	10
5	Manpower	5
6	Proposal presentation (Documentation, Photos & videos, etc.)	30
	Total	100

B. Bid related queries for Manipur Sangai Festival 2017: Clarification of Pre bid conference held on 12.09.2017 at Directorate of Tourism to bidders for tender specifications.

Sl.No	Tender Specification	Queries	Clarifications
1	A2: CCTV for MSF 2017	1. Use of Internet protocol camera through WIFI	Advance technologies are always preferred but the service provider will be responsible for the outcome of the service. The quality of the services to be delivered will be at the risk and cost of service providers.
2	A4 : Photo and Video Coverage for MSF 2017	1. Can apply for "Photography coverage only	No
		2. Video Coverage: i. Will it be only offline coverage ii. Will live display of the event at the venue be required	Video coverage will be only offline. No live display required.
3	B2: Invitation, Souvenir, sticker and accreditation card for MSF 2017	1. What documents of my organization are needed to be attached for the tender process?	Refer to RFP page no. 6 (Instruction for submitting tender) and Appendix III & Appendix III (A)
		2. Is there any criteria that my organization needs to meet regarding the tender process	Refer to RFP GENERAL INFORMATION FOR TENDERERS & TERMS AND CONDITIONS GOVERNING THE CONTRACT
4	B5: Production, marketing & management of Tickets for entry of visitors and parking vehicles for MSF 2017	1. How to give innovative ideas. Is it through a presentation because there is no clause in the appendices where we could introduce these ideas from our side?	Yes, it will be through presentation
		2. How many tickets are to be printed approx. For the complete 10 days event.	Maximum ticket sales limit is kept 40,000 tickets per day (Tentative – subjected to change on the basis of field input)

	3. Uniform of the personnel's	Different uniforms for security, box office & bouncers.
	4. What are staff location banners, roadside banners	Staff location banners are the banners for help desk and roadside banners includes banners for ticket counter, entry and exit of the venue, check in counter. Prospective bidders can visit the sites and collect the necessary information before submitting the tender documents.
	5. Festival feedback form shall be used where and how in the event	Festival feedback form may be given while issuing the tickets and may be collected form the visitors while exiting the venue.
	6. How many ticket counters were there in the last season to cater the events requirement?	3 counters for MSF 2016
	7. Liaisoning with police department for traffic and security set up would be assisted by Manipur Tourism or the agency has to do it by itself?	Manipur Tourism will assist the agency for liaisoning with police department.
	8. Since the tender is techno commercial. What percentage of the technical and commercial to be considered.	Technical bid evaluation will only be qualifying in nature. Once qualified in technical evaluation, financial bid will be considered. At this stage technical score will not be considered for final evaluation.
	9. For vehicle parking management, is the government going to allocate the specific space.	Vehicle parking management is dropped from the scope.
	10. We are assuming the entry ticket is only for the main venue i.e Hapta kangjeibung. The tender didn't mention about other multiple venues. Please clarify?	The venue will be in 3 locations: i. Hapta Kangjeibung, Imphal ii. Khuman Lampak Sports Complex, Imphal iii. Trade & Permanent Exhibition Center in Lamboi Khongnangkhang, Imphal One ticket per person shall be usable for all the 3 (three) venues.
	11. After providing all the services, whatever money is been made through	Not less than 50% of the total earning should be shared with Manipur Tourism.

		ticket sales is the net money collection from the event out of which anything less than 50% is what the company would earn.	
		12. How much was the total footfall in the last season over the complete period of 10 days.	Total footfall was 2,32,343 for MSF 2016.
		13. Minimum bouncer asked are 10 under B section and later Minimum bouncer asked are 6 under C	Minimum of 10 bouncers. Service providers shall decide on the basis of field research.
		14. What is the technical bid format for B5?	Refer to Appendix III & Appendix III(A)

All the prospective bidders shall note the above amendment and clarification.

(R.Sudhan)

Director (Tourism), Manipur

Copy to:

- 1) S.O to Chief Secretary, Government of Manipur.
- 2) The Principal Secretary (Tourism), Government of Manipur.
- 3) Commissioner (Finance), Government of Manipur.
- 4) The Additional Director (DIT), Manipur to upload the NIT on the website www.manipur.gov.in,

Appendix III (A)

**ENCLOSE ALL THE RELEVANT DOCUMENTS TO SUBSTANTIATE YOUR CREDENTIALS
WITH RESPECT TO THE PARAMETERS DETAILED BELOW**

Sl. No.	Parameter
1	Similar Assignments /work/ project executed by the firm. Agency/ company / nonprofit organization for Ministry of Tourism (GOI)/ other State Tourism Department/ Board/ Government/ Private, etc
2	Experience of delivering similar services in Manipur